



# POSITION DESCRIPTION

**POSITION TITLE:** Senior SMSF Accountant

**LOCATION:** MALAYSIA  PHILIPPINES  VIETNAM  THAILAND

## ASW COMPANY OVERVIEW

AS White Global (ASW) is an Australian owned company with offices in Sydney, Vietnam, the Philippines, and Malaysia. We are specialists in unified global staffing integration and have been working in Southeast Asia for the past decade. Our ASW employees are part of our very special ASW family and culture, but also integrate into our client's brand and team – effectively you get two work families!

Working in our local ASW company culture means you will develop strong friendships and great support networks. You will be part of a positive and engaged environment, participate in team and company events, and have access to global training and development opportunities. In addition, you will get exposure to working with our international clients and build on your existing skill sets.

## THE OPPORTUNITY

Our client is a well-known Australian financial service firm that offers tailored wealth management solutions to assist individuals and families in making wise financial decisions and achieving financial independence since 2012. The company is currently looking for an experienced Senior SMSF Accountant to join this highly reputable firm and support to grow their accounting services.

## KEY RESPONSIBILITIES

Provide on-going attention to the completion of client work for a portfolio of superannuation funds including:

- Manage the end-to-end administration process for a portfolio of SMSFs.
- Coordinate the establishment, compliance, and ongoing administration of SMSFs.
- Preparation of Financial statements
- Preparation of Income Tax Returns
- Preparation of Business Activity Statements
- Reconciliations, journal entries and work paper preparation

Various client administrative tasks including:

- Provide expert advice and support to our Australian clients regarding SMSF administration matters.
- Completing correspondence to clients and other external parties including the ATO and ASIC
- Other administrative tasks as required
- Keeping up to date with technical competencies
- Participating in internal and external technical training sessions



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- Maintaining necessary qualifications and undertaking professional development as required

## KEY SKILLS & EXPERIENCE

- 3-5 years of SMSF accounting experience in a public practice firm
- Proficiency in Class Super and MS Office Suite
- Bachelor's degree in accounting or finance
- Completed or completing CA or CPA studies
- Immaculate presentation with exceptional written and verbal English communication skills
- Excellent time management skills
- Enjoy working as part of a team

## ASW OFFERS

- A diverse, inclusive and supportive company culture
- Competitive remuneration
- Opportunity to collaborate and work with global clients and stakeholders
- Medical benefits
- Great Paid Leave entitlements
- Team outings, travel opportunities, company parties/events, and other exciting activities
- Exposure to an international environment, working with people across Malaysia, Vietnam, the Philippines, and Australia
- Industry and role-related training